
Topsail United Church 2019 Annual Report

“The Church by the Side of the Road”



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Church Directory 2019

Minister and Staff	
Minister	Rev. Bruce Kearley (January to March 2019) Rev. Wayne Cole (August to December 2019)
Youth Program Coordinator	Brett Vey
Office Manager	Jacqueline Kennedy
Caretaker	Roger Richards
Organist	Beth Cranston
Choir Director	Andrew Cranston
Wedding Coordinator	Rosemary Richards
Cemetery Caretaker	Bob Bennett
Webmaster	Ken Corbett

Official Board		
Chair	Brad Cole	
Vice Chair	Valerie Howe	
Secretary	Jackie Perry	
Treasurer	David Howe	
Members	Dianne Butler	Doreen Cave
	Rosalind Foley	Carol Gillingham
	Lloyd Hobbs	Edwina Howell
	Denise Jacobs	Debbie Lynch
	Randolph Mavin	Lynn Mercer
	Jan Negrijn	Joan Squires

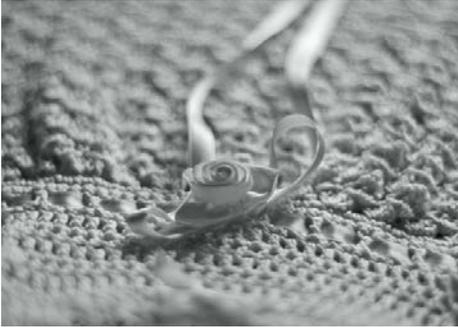
Committee Chairs		
Christian Development	Carol Gillingham	
Finance and Administration	Sandra Baggs	
Fundraising	Bob Bennett	Gillian Corbett
Transition Team	Doreen Cave	
Ministry and Personnel	Gillian Corbett	
Mission Articulation Plan	Paul Burt	
Pastoral Care and Membership	Valerie Howe	
Outreach	Mildred Coles	
Worship and Sacraments	Doreen Cave	

Group Leaders	
Coffee Croup	Madeline Parsons, Treasurer
Men's Club	Bob Bennett
Sunday School and Youth Group	Anne Allen, Treasurer
Sunday School	Genevieve Phillips, Superintendent

First Dawn Eastern Edge Regional Council Delegates			
Delegates	Bob Bennett	Doreen Cave	Rosalind Foley
Burry Heights Contact	Outreach Committee		



Church Rolls 2019



12 Baptisms



11 Funerals



3 Marriages

The following are lovingly remembered:

*Joyce Peters
Paul Hamlyn
Allan Andrew Grandy
Ruby Florence Mercer
Olive Walsh
Roy Stockley*

*Kayden Leonard Little
Helen Nixon
Geraldine Butler
William George Noftall
Charles Gary Eavis*

Historic Roll 2019

The Historic Roll is maintained by the Church Office and contains the names of all those who have joined Topsail United Church by either confirming their baptismal vows, by profession of their faith, or by the transfer of their membership. This Roll should only contain the names of those members who reside in the area and who continue to have an active interest in the life and work of the church. Membership is subject to review by the Official Board. Updates to the Historic Roll for 2019 include the following:

New Members by Confirmation of Baptismal Vows	0	
New Members Transferred In	0	
Members Transferred Out	0	
Deceased Members	3	Geraldine Butler Roy Stockley Melvin Rowe (Funeral not from TUC)

Annual Congregation Meeting Minutes - March 17, 2019

1. CALL TO ORDER: Rev. Bruce called the Annual Congregational Meeting to order at 12:45 p.m. welcoming all in attendance and offering a short meditation, reading from the book of John of the prayer Jesus prayed for his disciples. Rev. Bruce noted that we often do not realize how our work with the church has a positive impact on others.
2. CHAIR AND SECRETARY FOR THE CONGREGATIONAL MEETING: Rev. Kearley called for nominations for the Chair and Secretary for the meeting. Brad Cole was nominated Chair and there being no further nominations, agreed to chair the meeting. Jackie Perry was nominated Secretary and there being no further nominations, agreed to accept the position.
3. CHURCH ROLLS: In their remembrance, Rev. Bruce read the names of those who had passed away in 2018 and indicated that funerals were conducted during the year. A prayer was said followed by a moment of silence.
4. MINISTER'S REPORT: Rev. Bruce referred to his submission in the 2018 Annual Report, noting that this would be his last at Topsail United Church due to his upcoming retirement. He thanked everyone for the love and support given to him and Dianne during his time at Topsail United Church. He drew attention to some statistics in his report related to his work in pastoral care. He also took the opportunity to thank the Official Board, the various committees and the staff for their work in support of the church's ministry.
5. ACKNOWLEDGEMENT AND THANKS: The Chair expressed thanks to Rev. Bruce and also to all the members of the various committees as well as the TUC staff. He thanked those in attendance for participating in the meeting today.
6. APPROVAL OF THE AGENDA: While an official agenda was not circulated in advance, it was agreed that the annual report format would serve as an agenda.
7. MINUTES OF THE MARCH 4, 2018 ANNUAL CONGREGATIONAL MEETING:
MOTION: Doreen Cave moved that the minutes of the March 4, 2018 Annual Congregational Meeting be adopted as circulated. Seconded by Fred Brown, the motion was CARRIED.

8. 2018 ANNUAL REPORTS

- 8.1 Christian Development: Carol Gillingham presented that in 2018, the committee focused on coming together to provide support to Brett in his work. The committee met with Rev. Roger Janes to brainstorm youth program ideas to further develop existing programs offered. She also noted the adult study that Rev. Bruce has initiated. In response to a question, Carol noted that we would be using the Godly Play materials in the Sunday School program without explicitly following the Godly Play curriculum.
- 8.2 Chair of the Board: Brad Cole drew attention to his submission in the Annual Report, noting specifically the work being done to facilitate the transition from Rev. Bruce's ministry and also to guide the development of the work of the church into the future (i.e. the MAP and Transition Team processes). He thanked those who have stepped forward to serve on these committees.
- 8.3 Pastoral Care and Membership: Gillian Corbett spoke on behalf of the committee, noting that all the groups at TUC are involved in the church's pastoral care work. A question was asked about the drop-in membership numbers, asking whether the numbers reflected those who contribute to the church or those who have membership. It was suggested that there be follow up on those who are members but who are not contributing and why the numbers have dropped from 2017. This issue was added as an action item for the Official Board. A question was asked on the calculation of the church's annual assessment. A response to this was deferred to the Finance Committee Report.
- 8.4 Ministry and Personnel: Gillian Corbett spoke to this report. Brad expressed appreciation and gratitude to the staff for their efforts. There were no questions.
- 8.5 Outreach: Mildred Coles spoke on behalf of this committee. There were no questions.
- 8.6 Mission and Service: Gillian Corbett spoke on behalf of this committee. In response to a question, it was noted that there is no official fundraising target except one that we set for ourselves. All contributions received specifically for M&S are remitted. A special note was made about the need for continued support for the food bank. TUC compares well with the food bank contributions from other churches. An error was noted in the report - Loblaws did not make a contribution, rather people in the congregation donated their "bread cards".

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- 8.7 Property and Trustee: Paul Burt spoke for this committee, noting no major issues. The need to repair the rail at the front entrance was flagged as a project to be undertaken. A question was asked about possible repairs/maintenance on some of the church's windows. Paul indicated that he would follow-up. A question arose with respect to our capacity to record services for VOWR, which only accepts CDs. Andrew indicated that the Worship and Sacraments Committee has been considering options and will work in collaboration with Property to find solutions, but we have lost our spot in the VOWR program schedule.
- 8.8 Worship and Sacraments: Doreen Cave spoke for this committee. She explained the process associated with the hiring of an Intentional Interim Minister but noted that we will need pulpit supply until an Interim Minister is appointed. She indicated that until the Interim Minister is found, there may be other clergy working with TUC to cover worship and pastoral care, supported by lay people in the congregation. She explained that the purpose of the Interim Minister is to work with a congregation to prepare for a new, permanent minister and is specially trained for this task. The Interim Minister would be at TUC for at least one year. She also briefly outlined the process to hire a new, permanent minister.
- 8.9 Organist/Choir Director: Andrew Cranston noted that membership in the choirs has been stable. Brad thanked all those involved in the music program for their efforts.
- 8.10 Youth Programs: Brett Vey noted that youth participation in the Sunday School program is declining but indicated that those children who participate are very enthusiastic. Brad noted that the growth of youth participation will be a focus for the MAP committee. In response to a question, it was noted that follow up is taking place with families who have children baptized at TUC when they start school. It was also noted that while youth attendance at services may be low, the Wednesday evening programs are very well attended, included by some who are not part of the TUC congregation. Brett also noted a decline in the number of volunteers in the Sunday School program.
- 8.11 MAP Committee: Paul Burt noted that the work of the committee is ongoing and can be organized into three major components: 1. A profile of the ministry is being developed through gathering demographic and statistical information (focused on CBS and Paradise areas); 2. An analysis of our strengths, weaknesses, opportunities, and threats is being done; and 3. An examination of the categories identified by the United Church of Canada for congregational priorities is being undertaken and will be informed by input obtained by the survey of TUC members and the broader community. It was clarified that the response generated to those who complete the survey is auto-generated and submissions are anonymous. An explanation was provided on the various ways the survey is being communicated within the community.
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- 8.12 Coffee Group: Mildred Coles spoke about the success of the group and noted that some members are not part of the TUC congregation, but some have started attending services. In response to a question, it was noted that the group is not officially a UCW group.
- 8.13 Men's Club: It was noted that this is a very active group. There were no comments or questions on the report.
- 8.14 Fundraising Committee: Brad noted the success of the projects undertaken during 2018. A question was asked about the difference between the reporting of the Harvest Festival finances in the committee report and the financial statements (gross revenues vs net proceeds). This was noted and a response was deferred to the Finance Committee report.

MOTION: Bob Jenkins moved that the 2018 Annual Reports be approved and adopted. This was seconded by Fred Brown and the motion was CARRIED.

9. FINANCE COMMITTEE REPORT: The 2018 Financial Report was presented by David Howe. In respect of the question raised on the Harvest Festival proceeds, David noted that he was comfortable with the way the fundraising efforts are reported given that all revenues and expenses are included in the Annual Report, whether in the fundraising committee report or the consolidated financial report. For the 2019 Budget, David noted the projected deficit but indicated that this was a very conservative estimate and actuals would likely be better than that. He also explained the methodology behind the calculation of the annual assessment and the option chosen to pay this. A question was asked about the difference between the 2018 budget and actuals for computers and salary. This was noted for follow-up.

David spoke to the accounting procedures review and differentiated it from a formal audit. This was an independent review and done in accordance with the United Church of Canada's financial procedures. There were no significant deficiencies noted but some recommendations were made which are being reviewed for implementation. The results of this process were felt to be positive. The cost of \$1000 and the issue of how frequently it should be done is being considered. The results of the review are available for the congregation upon request.

David noted that the United Church of Canada does not require church finances to be formally audited and this would be very costly to do. The Official Board is satisfied that the procedures review is an adequate check on the financial governance and does not intend to undertake a formal audit unless a compelling reason to do so exists. David also responded to a question about the need for a balance sheet. He reiterated the response given by Boyd in 2018 that one is not required given the nature of our finances and will not be prepared.

Brad thanked David for agreeing to take on the role of Treasurer.

MOTION: Bob Jenkins moved that the 2018 financial report, including the 2019 budget be adopted as presented. Rosalind Foley seconded the motion and it was CARRIED.

10. **NOMINATING COMMITTEE REPORT:** The following two nominees to the Board were put forward for consideration. Brad noted that the eight Board members who were scheduled to finish their terms this year have agreed to stay for one additional year to ensure continuity during the transition process. There were no concerns raised.

Brad called for nominations and the following were received:

1. Jan Negrijn (Nominated by Doreen Cave and Gillian Corbett)
2. Rosalind Foley (Nominated by Carol Gillingham and Lynn Mercer)

MOTION: Brad ceased nominations and moved that those nominated be elected as Board Members for 3 years. The motion CARRIED.

11. Lloyd Hobbs noted the extra work done by Valerie Howe on the 2018 report in recognition of Rev. Bruce's last year at TUC.
12. **MOTION TO ADJOURN: Edwina Howell moved that the meeting be adjourned. Seconded by Fred Brown, the meeting was adjourned at 2:45 pm. CARRIED.**
13. **BENEDICTION:** Doreen Cave closed the meeting with a Benediction.

Submitted by:

Brad Cole (Chair)

Jackie Perry (Secretary)



Message from the Interim Intentional Minister



This past six months, beginning the 1st of August, has been filled with many meetings and deep reflection. Prior to that, between May and July, I did conduct 4 to 5 services before being formally appointed by Eastern Edge First Dawn Regional Council to begin a year-long Intentional Interim Ministry.

Someone asked me what is Intentional Interim Ministry all about? To quote former Prime Minister Brian Mulroney during his eulogy for the late Honorable John Crosbie “the past is consumed in the present and the present is alive only because it gives birth to the future.” (a James Joyce quote). Who can doubt the wisdom of the esteemed writer James Joyce?

Of late, I have delved somewhat into the past (and up to present) to better understand the best path forward for the future.

A recap of the past ...

In 1822, almost two hundred years ago, the ‘village’ of Topsail had its humble beginnings. These early settlers of farmers and fishermen that moved into the area from Portugal Cove were hardworking and deeply rooted in a strong Christian heritage; names such as the Millers, Butlers, and Churchills. (One has only to walk through the cemetery, a designated ‘Municipal Heritage Site’, to confirm this.) As the community grew, these families held church meetings in their various homes throughout the small community. To quote Matilda Miller Sommerton who wrote in 1960 when she was 86 years old, and who recalled stories told to her by her Grandfather and great uncle, “The early days ... there was no stationed minister. Ministers, when passing through, would conduct service at one of the houses and christen a new baby”.

In 1837, the Butler family donated enough land for a cemetery and meeting house and construction began soon after. The church also served as both school and church.

Between 1838 and 1843 a road was opened between Topsail and the city of St. John’s, a distance of 12 miles. Soon the little ‘village’ of Topsail was viewed as ‘a popular summer resort’ for the elite of St. John’s. Many others moved into the area and became permanent residents; they grew crops and raised cattle for the St. John’s market.

As Topsail grew, so did the congregation. By 1871, 'it was time to build a larger church', and by 1886, Topsail became a separate circuit/pastoral charge with its own resident Minister, Rev. Dr. Mark Fenwick.

In 1971, the church community celebrated its 100th Anniversary. This little building, a well-known landmark and known province-wide as 'the church by the side of the road', needed some serious repairs. The congregation wrestled with whether the congregation repair the little church and maintain its historical landmark or build a new one.

They finally decided on a new church building and this was built in December 1977. The 'church by the side of the road' is landmarked by a cross constructed with its own timbers among the headstones in the cemetery, however, the present-day church that sits on the foundation of the old schoolhouse on the same property still maintains the same title 'The Church by the Side of the Road'.

The present ...

Originally the pastoral charge consisted of the community of Topsail but now includes the areas from Topsail to Seal Cove, (now known as Conception Bay South), and Paradise (approximately a population of 47,000) and is the only United Church in this area. In 2002, additional space was added to the current edifice and includes a new kitchen, offices and a conference room.

The congregation continues to refer to itself as 'the little church by the side of the road' and is very proud of its heritage as seen by the many pictures and sketches of the church, past and present, displayed throughout the building.

Maybe the name does it justice and says it all! When we see the word 'little', it can mean small, diminutive, small in influence. And the words 'by the side of' means side-by-side, close at hand, very intimate. All images that conjure up soothing and soul-filled thoughts when life was simpler and everybody knew their neighbour. Or maybe, as the song, 'The House by the Side of the Road', implies, "... and be a friend to all".

The sanctuary, too, presents an informal and friendly approach to worship as we see the many banners that drape the walls between stained glass windows and pulpit area, low ceiling, and almost floor-level chancel.

The future

The essence of Intentional Interim Ministry lies in birthing the future, visiting the past in light of the present, and transiting into the future. The program makes it clear that in order for the congregation to move forward in a healthy relationship with a new minister, 'there must truly be an ending' of the former pastoral relationship and 'a true beginning' in order for the interim to have its place. When this happens, the congregation can clearly look to the future and plan with renewed hope.

The Transition Team:

Doreen Cave, Co-Chair
Gillian Corbett
Allan Parsons
Max Robbins

Colin Perry, Secretary
Paul Burt
Rosalind Foley
Jo-ann Stone

Regional Council Representatives:

Rev. Ian March-McCuish (OM)

Cynthia Burt (Lay person)

The Transition Team connects to the Regional Council through its representatives on the Transition Team. Their role is to bring an outside perspective, a sense of relationship between the community of faith and the wider church, and a knowledge of church policy to the work.

Under my leadership, and that of the Official Board, the team has been busy coming to terms with history, developing a new identity, shifting of power, rethinking denominational linkages, preparing to commit to new leadership and a new future. Too, as we vision, we must honour the rich heritage of living faith, dedication, and commitment of our forebearers, as we move forward.

Our work has been aided by the Mission Articulation Profile (MAP) recently developed (2019) by a Committee, to which we are grateful.

As our creed begins with the words; “We are not alone”, I give thanks to the many and varied gifts and skills of the people of Topsail United Church who have worked with me thus far to make this time a true transitional period.

It has been a joy to worship in a congregation so much alive. The music team – Beth and Andrew Cranston, and Brett Vey are exceptional people to minister with, along with such wonderful choirs, and have made worship a team experience.

As of now, much that has been done, however, there is still a lot to be accomplished. We are confident by the end of February our work as a Transition Team will be realized – creating a ‘Community of Faith Profile’, and then a Search Committee will begin the search for a new minister to lead Topsail United Church for the years ahead.

I wish to thank the Official Board for the confidence it has placed in me and the hard work of the Transition Team during this process.

Working and worshipping with you have been a true blessing.
All God’s richest blessing be yours now and always

Rev. Dr. Wayne M. Cole

Message from the Official Board Chair

It seems like only yesterday I sat at my computer and began to type my report for the 2019 Annual General Meeting. Now it's January 2020 and I sit here again trying to gather my thoughts and prepare what will be my last report as board chair. I am completing my fourth year as chair and will be passing the helm over to another deserving individual. I want to challenge "YOU" to come forward and volunteer your time and serve on our Board as a director. You will become a member of a dynamic team of individuals leading us into the future, leading the way to continued prosperity and heightened spirituality. We have ten existing members completing their tenure this year; lots of opportunity for you to join and serve our Lord and Saviour.

This past year has been very exciting and interesting as well. Following the retirement of Rev. Kearley, we had the privilege of having several ministers and lay persons lead us through the spring and early summer months while the search continued for our Interim Minister. As we progressed through some frustrating bumps along the way, our efforts have paid off and Rev. Dr. Wayne Cole accepted the position as the Interim Minister for a one-year term. Thank you, Rev Wayne, for answering the call and leading us through the past few months. We are excited about our future and are eager to move on with re-establishing permanent ministry at TUC.

The Mission Articulation Plan (MAP) was approved at the May 2019 board meeting. Thank you to the committee for leading us through this process. The four main priority areas identified by the MAP Committee and sub-committees and validated by the survey results as taken from the MAP are:

1. Justice and Outreach

There is an identified need for our congregation to expand outreach efforts into the greater communities in which we reside.

2. Pastoral Care

Serves a very important part in meeting the needs of our congregation.

3. Worship

Important for providing an uplifting experience to the congregation and creating a sense of belonging.

4. Membership

Encouraging and broadening the scope of youth is critical to membership growth.

These priority areas will be some of the key focus areas of our new board once elected at the AGM. A condensed version of the MAP will serve as a guide during the pursuit of a permanent replacement minister. The condensed and approved version will be uploaded to the United Church of Canada website via Churchhub.ca. I invite you to visit the site and explore the volumes of information available there. Let's see what our neighbors are doing and share ideas. Posting the call for a replacement minister on the Church Hub is a required process for the ministry of faith and communities of faith to search for calls and appointments.

By the time this report is published in the annual report, we will have started the search process, with the Church Hub updated, and a search committee selected. We are making progress and look forward to completing this new and exciting journey as we re-define ourselves and our spiritual needs.

In closing, I ask you to have faith in your new board, the existing and new members and the new chairperson. Once confirmed at the March board meeting the newly elected chairperson will have the task of leading the new board into the next three years.

I am looking forward to serving Topsail United Church in a different capacity, yet to be decided, although I have missed singing and playing with the choir. (Look out Andrew and Beth).

Thank you to all the board members and volunteers who have served with me over the last four years. We have a wonderful group of people continuing to give their time. Let's continue to serve.

If I were to give any advice to the new board it would be:

- stay focused,
- keep TUC vision on the top line,
- be progressive,
- work together,
- look for good leadership, and
- trust the Holy Spirit.

That's my advice.

Thank you and God Bless,

Brad



Christian Development Committee Report

Chair: Carol Gillingham

Members: Jacqueline Perry

Genevieve Phillips

Judy Powell

Jo-ann Stone

Brett Vey

The Christian Development Committee met February 2019, May 2019, September 2019, and November 2019. This committee works closely with the Youth Program Coordinator in helping provide support and guidance for Christian Development. There was no adult study program in 2019 due to the retirement of Rev. Bruce Kearley. The Christian Development Committee focused primarily on youth programs.

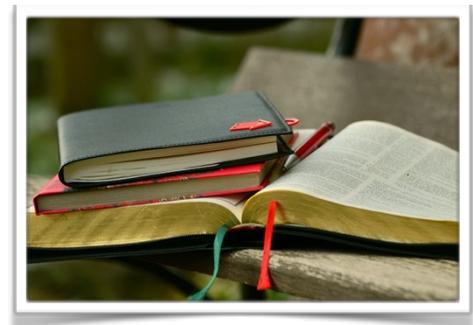
Here is an outline of 2019 initiatives:

- ❖ Finalized decision on continuation of Godly Play. We decided to incorporate the use of the eight modules already purchased under the Godly Play program within the existing Sunday School program as appropriate throughout the School year. However, we did not pursue the registration of Sunday School teachers in this program due to the cost and time commitment required. We found the messages in these modules are very relevant and fit well within the Sunday School curriculum.
- ❖ The CD committee presented to and received approval from, the Official Board to permit participation in the Go Project. The Go Project is a United Church faith-based program that offers youth programs during summer months in Canada. In 2019 a camp was to be held at Cowan Heights United Church. Our involvement came later in 2019 and we were unable to place a member of our youth in 2019 but we will pursue this again for 2020.
- ❖ Considerable discussion was held around increasing youth participation in our Sunday School program as enrollment is a challenge and appears to be for many congregations. However, the Crescendo and Encounter groups being held on Wednesday evenings seem to be more robustly attended. We are supporting Brett Vey with endeavors to engage with other youth groups in the general area where common interests exist to help attract youth to our congregation

We are looking forward to 2020 and supporting all avenues for our Christian Development.

Respectfully submitted,

Carol Gillingham



Pastoral Care and Membership Committee Report

Co-Chairs: Valerie Howe Genevieve Phillips
Members: Gillian Corbett Joan Squires (Baptism Sponsor)

Thank you to all who have found a church home at “The Church by the Side of the Road” over the past year and to those who continue to support our church community in so many valuable ways. The role of the Pastoral Care and Membership Committee is twofold and details of efforts in support of these roles follow.

Pastoral Care

The Committee and other volunteers assist the Minister in attending to the needs of the congregation and in providing opportunities for members to provide a ministry of Pastoral Care to members of the congregation.

The Minister regularly contacts and visits members at home or in the hospital if he is made aware of the need. The Pastoral Care and Membership Committee, Outreach Committee, and Coffee Group support the Minister in visiting the Personal Care Homes in the area. Anyone interested in supporting the ministry in this way is encouraged to contact Rev. Cole or the Committee to express your interest.

Membership

The Committee works along with the church office to ensure that church records are accurate and membership lists up to date. The Committee also aims to create an environment where new people feel welcome and where members feel that they belong and are valued. It also works to maintain a place where we work together, worship together, and socialize together.

With respect to the update of Historic Roll records for 2019, there were no new members added and 3 members were removed by their death. The Historic Roll currently lists 534 members. Please call the Church Office if you need information about transferring your membership or wish to confirm your baptismal vows.

Our church records for 2019 list 12 baptisms, 3 marriages and 11 funerals conducted by Topsail United Church throughout the year. Invitations to attend Sunday School were sent to children living in the Pastoral Charge who were baptized at Topsail United Church and who were eligible to start kindergarten in September.

With respect to our Supporting Families List, in 2019 there were 304 families listed as financially supporting the church and a further 126 families listed under our Pastoral Care.

Engagement

To meet our objective of creating a positive and welcoming environment, the Committee works along with other volunteers to encourage socializing and to communicate the workings and needs of the church congregation and community.

The Committee continues to sponsor a “Meet and Greet” each Sunday following worship (except for Family Worship which is sponsored by the Outreach Committee). This social gathering provides the chance to enjoy light refreshments while welcoming visitors and new members, meeting new people, and catching up with friends. We acknowledge the work of Dianne Kearley in support of this event and thank her for her contribution.

Several communication methods are used to keep members and the community informed. Our primary social media platform is the church website which contains both historical information and current events and news. Our volunteer webmaster, Ken Corbett, updates the webpage weekly with Bulletin details along with other information and photos which are received from the congregation. Ken is also working on a refresh of the website to make it easier to navigate and maintain. Visit the site often to make sure you keep in touch and informed - www.topsailunitedchurch.nf.net.

Topsail United Church also has a [Facebook](#) page that is used to highlight upcoming events and share news from the congregation. Beth Cranston posts the information and we encourage everyone to “like” and “follow” the page to stay informed of current church information and events.

The Church Newsletter is distributed by email and printed copies are also available at the church. The Committee engaged a volunteer student, Emily Howe, in the summer of 2019 to update the current email list. We would like to continue to expand our email list to enable us to communicate with our congregation in a timely and cost-effective manner. You may provide your email address and your consent for electronic communication to the church office at office@topsailunitedchurch.nf.net.

Respectfully submitted,

Valerie Howe



Ministry and Personnel Committee Report



Chair: Gillian Corbett

Members: Anne Allen Dianne Butler Lloyd Hobbs
Jan Negrijn

The Ministry and Personnel Committee is responsible for overseeing all staffing requirements of the church and assisting staff in ensuring the efficient and responsible use of church resources while making sure that the work of the church meets the needs of the congregation.

Topsail United Church is fortunate to have a dedicated group of individuals working for the congregation and that makes the work of this committee that much easier.

The committee has met with all staff during the year to discuss their individual contracts, concerns, compensation, and other needs.

Rev. Bruce began his retirement in April with a farewell event where everyone could bring their thanks for his leadership and spiritual guidance with us for 16 years. The Board presented him with a trip to Montreal including tickets to a hockey game with his favourite team!

The Worship Committee did a great job of coordinating pulpit supply until the appointment in August of Rev. Wayne Cole as our Interim Minister. Heather Cronhelm, who is now in her third year at The Atlantic School of Theology, provided much needed pastoral care as well as pulpit supply until Rev. Wayne's appointment.

Thank you to all of our current staff, Jacqui, Beth, Andrew, Brett, Roger, and Rosemary. There are many volunteers who put in countless hours working side by side with our staff to deliver our church programming and we would also like to thank each one of them for their dedication.

Respectfully submitted,

Gillian Corbett

Outreach Committee Report

Chair: Mildred Coles
Treasurer: Gillian Corbett
Members: Debbie Lynch

Secretary: Denise Jacobs
Social Convener: Doreen Cave

Committee Mandate:

The goal of the Outreach Committee is to reach out to people in our community and around the world.

The Outreach Committee has not met formally this year. Most of the activities listed have been carried out with the support of members of the Coffee Group. Many thanks to all who support Outreach.

Summary of Activities:

- Supported the Mission and Service Fund by providing “Gold Banks”
- Promoted and supported Burry Heights United Church Camp
- Promoted and supported the CBS/Paradise Community Food Bank
- Promoted and supported the work of “Stella’s Circle” which includes Emmanuel House and Naomi House
- Promoted and collected subscriptions for “The Observer” magazine which is now “BROADVIEW”.
- Organized the annual Outreach Christmas Dinner
- Provided for fellowship time following Family Worship
- Provided for social gatherings in the church hall following funerals, when requested
- Organized two (2) Flea Markets: Spring towards the support of the Church budget and Fall as part of the Harvest Festival
- Organized visits to the smaller personal care homes in our area

Respectfully submitted,

Mildred Coles

Outreach Committee Financial Report 2019

Opening Balance \$ 2,736.53

INCOME

Spring Flea Market \$ 4,058.85

Christmas Dinner (Tickets & Donations) \$ 2,840.95

Bank Interest \$.04

Total Income \$ 9,636.37

DONATIONS & EXPENSES

Topsail United Church Budget \$ 3,500.00

Mission & Service Fund \$ 1,000.00

Emmanuel House - Christmas \$ 500.00

Burry Heights Centre \$ 400.00

C.B.S/Paradise Food Bank \$ 200.00

Flea Market Float \$ 200.00

Cakes (World Day of Prayer + Heather) \$ 58.43

Christmas Dinner - S.U.F. Hall \$ 2,080.00

Bulletin \$ 25.00

Bank Charges \$ 40.75

Total Expenses \$ 8,004.18

Balance as of December 31, 2019 \$ 1,632.19

Food Bank Report

Thank you for your support of the CBS/Paradise Community Food Bank through donations of both food and money during 2019. Please try to remember to bring along a donation of food each Sunday when you come to worship. We will let you know in the weekly Bulletin of particular items that are in short supply. Current information can be found on the Church website posting of the Food Bank Facebook page.

Thank you to the Men’s Club for their donations of food and money and to the members of the Coffee Group who assist with delivering your weekly food donations to the Food Bank and also with the weekly pick-ups from Sobeys.

The past year saw the use of the Food Bank increase rapidly again due to the economy here at home. Following special appeals throughout the year, there was a huge response to the need for food which continued until the end of the year. The Christmas “Hamper” program, which saw each family unit received a turkey and a gift card for the purchase of food, went ahead as usual with thanks to the towns of CBS and Paradise providing the turkeys. We had a great financial response from our congregation once again. A total of 437 Christmas “Hampers” (up from 418 in 2018) were given out and gratefully accepted. Outreach donated \$200.00 in addition to the money raised by the congregation for the hampers.

The majority of monthly hampers continue to be requested by people who receive government assistance. We know that there are others in need, especially the working poor and those waiting to receive benefits. If you know of someone who is in need please let them know that the Food Bank is there for them. **No one is turned away.**

The Food Bank Board is run by a committee of volunteers from all the churches in CBS and Paradise plus representatives from the two town councils. The committee continues to seek increased financial help from the member churches, town councils, service clubs, and businesses. Monthly expenses for rent, salary, and utilities amount to \$4,000 - \$5,000 alone. When special Food Bank fundraisers are held in the community, we ask for your support whenever possible.

The Food Bank year runs April 1st – March 31st. The Annual General Meeting is held each May and is open to the general public.

Summary of Donations:

Congregational envelopes & PAR	\$ 2,604.00
Christmas “Hampers”	\$ <u>2,650.00</u>
	\$ <u>5,254.00</u>
Outreach Committee	\$ 200.00
Men’s Club	\$ <u>250.00</u>
Total Cash Donations 2019	\$ <u>5,704.00</u>

Mission and Service Fund Report

The Outreach Committee is responsible for the promotion of the Mission and Service Fund within the congregation. We provide the “Gold Banks” to encourage extra givings.

The United Church of Canada, through the “Mission and Service Fund”, partners with local churches in Canada and around the world to bring immediate and appropriate help to people wherever and whenever there is a need.

Each year we set a goal for our donations and we remit money to the National Church each quarter. Our goal for the year is \$20,000.00. Gold Banks received for 2019 have been counted.

Please remember the Mission & Service Fund when you donate to the church and please take a Gold Bank for your loose change. As you can see from the financial summary, every little contribution helps.

We have not reached our goal this year but thank you all those who have responded generously through your envelope, PAR and Gold Bank donations.

Mission and Service Fund Financial Summary

Opening Balance January 1, 2019		(\$171.77)
Income		
Individual Offerings (Envelopes and PAR)		15,408.00
Outreach Committee		1,000.00
Gold Banks		298.85
	Total Income	\$16,535.08
Expenses		
Bank Charges		\$44.10
PAR Charges		141.38
Mission and Service Actual Remittance		\$16,349.60
	Total Expenses	\$16,535.08

Property and Trustee Committee Report

Chair: Paul Burt
Members/Executive: Bob Bennett Max Robbins Roland Regular
Roger Richards Derrick Tuffin

Once again, 2019 was a relatively quiet year for the Property/Trustee Committee. There were no projects undertaken that required major capital expenditure and most maintenance and repairs were of a minor or routine nature.

The following is a summary of some of the issues that were dealt with by our committee during the past year:

- The metal railing leading to the main entrance of the church was replaced with new aluminum railing due to ongoing corrosion and maintenance issues.
- Maintenance was completed in the main parking lot of the church which included line painting, asphalt repair, and upgrades to the blue zone parking spaces.
- Some minor fencing repairs were undertaken at the Upper Gullies cemetery.
- A Heritage Grant was requested and received from the Town of CBS which allowed minor improvements to be completed at Topsail Cemetery.
- A summer maintenance program was once again put in place for the three cemeteries maintained by the church and snow clearing/ice-control efforts at Topsail Church were also coordinated.

In closing, I would like to thank all Committee members for their efforts towards maintaining our church building and cemeteries during the past 12 months.

Should anyone from the congregation wish to join our committee or volunteer time or skills on an ad hoc basis, it would be most welcome. Please reach out to me or any of the Property Committee members.

Respectfully submitted,

Paul Burt



Worship and Sacraments Committee Report

Chair:	Doreen Cave		
Secretary:	Beth Cranston		
Members:	Barbara Brown	Andrew Cranston	Wanda Saunders
	Erin Burt	Rosalind Foley	Brett Vey
	Marie Burt	Jacqueline Perry	
Ex-Officio:	Rev. Bruce Kearley (January to March)		
	Rev. Wayne Cole (August to December)		
Usher Schedule:	Allan Parsons		

The Worship & Sacraments Committee met three times in 2019, in January, September, and October. Sunday worship schedules were established for the year and business related to worship and other activities in the sanctuary was conducted.

This was a year of change for Topsail United Church. After 16 years of exemplary service to Topsail United, Rev Bruce Kearley and Dianne retired in March. The Congregation celebrated them with a special Sunday service as well as an open house event later in the year.

In August, we were pleased to welcome our new Interim Minister, Rev. Dr. Wayne Cole. Rev Cole will be with us for one year as the process continues to hire a permanent Minister.

SPECIAL SERVICES

On March 1, Topsail United Church and the Mixed Choir hosted the World Day of Prayer Service. The country of Slovenia was featured this year, with the choir presenting musical selections from that part of the world.

There were three Flower Services held in 2019: Topsail on July 16, Upper Gullies on July 23 and Long Pond on July 30. All services took place as scheduled.

On November 10, we joined with the Congregation of St. John the Evangelist Anglican Church, while the following Sunday, November 17, we hosted their Congregation. Both services were a joy to share together.

The Annual Hymn Sing took place on Nov. 24 with all adult and youth musical ensembles of the Church taking part.

The longest night service took place on December 21 with returning guests harpist Ed Kavanagh and the CBS Harp Circle. Aurora Women's Choir also sang and Rachel Moores played the violin. The service was once again very well attended and received.

Despite poor weather, all three Christmas Eve services were able to go ahead and were very well attended.

MUSIC

It is good that our Sanctuary is regularly used for various Church and community musical events.

- The Topsail Youth Concert took place in May.
- The Men's Choir once again presented a Gospel concert in June.
- Our Church hosted another Harvest Festival concert in October featuring invited musicians Fergus O'Byrne, Baccalieu, and The Dogberry Duo.
- We also hosted Gordon Cormier and Dave Pike's "A Classic Country Christmas Concert" in December.
- Other concerts held in the Sanctuary in 2019 include Coastal Sounds Community Choir's Spring Concert in May, the Wake Up & Sing Choir Camp Concert in July and Christmas at Broken Rock in December. Also, Aurora Women's Choir rehearses in the Sanctuary on Sunday nights.

The Worship and Sacraments Committee wishes to express sincere thanks to all staff and volunteers who contributed to worship activities in 2019, especially to those who filled in during the transition between Rev Kearley and Rev Cole. We are also appreciative of those who filled in for vacations and other absences.

We are blessed to be a thriving Congregation and to be known as a warm and welcoming church community. For being loving advocates of justice and neighbours to those in need, we thank you. God is Good!

Respectfully submitted,

Beth Cranston



Organist and Choir Director Report

Music and friends...

We agree with Simani that it's "so good to bring together music and friends"! That's what it feels like working at Topsail United Church. Not a chore, but a pleasure. This is thanks to the wonderful people we get to work with and to you the Congregation.

The past year saw a slightly increased membership in both the Mixed and Men's Choirs allowing for more musical variety and part-singing. In 2020 we hope to continue to grow the choirs while fostering a musical Church community that is open to everyone and reflective of your needs and interests. Your feedback is always welcome in helping us to do this.

The musical repertoire for both choirs also continues to grow as we purchased, borrowed and arranged several new selections in 2019. We also love to hear requests from the Congregation! Both the Mixed and Men's choirs extend an ongoing open invitation to any interested congregation or community member to come and sing (or play) with us or just drop by for a visit.

There were a few special musical events over the past year:

On March 1, Topsail United Church hosted the World Day of Prayer service. The Mixed Choir led the music featuring selections from Slovenia.

On June 14, the Men's Choir presented a Gospel concert fundraiser for the Church.

Several members of both the Mixed and Men's choirs also participated in Coastal Sounds Choir Association's 12th Holiday Concert & 7th Christmas Cantata at All Saints Anglican Church in December.

Finally, on March 31 we all said a sad but celebratory goodbye to Rev Bruce and Dianne as they retired from 16 years of service to our Church. The choirs presented several special musical selections for the service, including songs and lyrics written especially for Rev Bruce and Dianne.

We truly hope that the music we prepare each week helps to enhance your worship experience at Topsail United Church. Thank you for the music, for the friendship and for another great year.

Respectfully submitted,
Andrew Cranston, Choral Director
Beth Cranston, Organist

Youth Program Coordinator Report

2019 has been a very exciting year for me as it is my second full year as Youth Program Coordinator; as well as maintaining my past roles as Youth Band Leader (since 2008) and Youth Choir Director (since 2016). There is much pride in working with the youth and the volunteers. They are so eager to take part and there is a strong sense of comradery among everyone involved. The active members are very dedicated and promote stability among the programs while continuing their role of worship within the church and show a promising outlook to the future. I wish to offer a huge thank you to all the volunteers and leaders that have helped out this past year. They have all done a wonderful job in their roles and have always made me feel welcomed. There is much to look forward to as we enter into 2020.

My role as Youth Program Coordinator includes oversight of and planning for Family Services, Youth Groups, and Sunday School.

Family Services

The family services are held typically on the third Sunday of each month and are led eagerly by the youth. Each service features musical reflections by *Courage* and/or *Inspiration*; as well as special guests in some instances. Each service is built around a chosen theme and the youth both enjoy and appreciate having their input heard. They help plan out the musical aspects of the service such as the chosen hymns, musical reflections, preludes, and offerings. The youth also help out with many of the speaking parts including prayers, talk-time, and scripture readings.

March 17th was a very special family service held in honor of Rev. Bruce. With the help of Rosalind Foley, we created a youth reunion choir that consisted of 25 past/present youth members. The service featured a Sunday School dedication, special performance by Zoe Vallee, and special music by the choir.

Both the Christmas Pageant and Palm Parade are a combined effort between the Sunday School, Inspiration, and Courage. Both the 4:00 pm and 6:00 pm Christmas Eve services were led by the youth. It is a pleasure watching the youth take on the role of leaders. A huge thank you to Stephen Stone as soundman and Tania Cave for her help throughout the year.

Crescendo and Encounter

Crescendo and *Encounter* are our main youth group “get-togethers”. During these events the youth share games, fellowship, and food.

Crescendo (ages 5-13) remains extremely successful with attendance varying from 8 to 18 participants. This is a huge increase from last year. Taking place Wednesday evening following a family service, participants would meet 6:30 pm in the boardroom where they play games, participate in group challenges and share food and fellowship.

Encounter (ages 12-17), which meets at 7:30 pm once a month, is similar in design to *Crescendo* with an added performance and discussion portion. The attendance for the year maxed at 9 participants and was as low as 3. This is a decrease from last year and as the numbers increase in *Crescendo* there is a tendency to meld both groups into one for some occasions.

On March 20th, we invited the youth group of St. Peter's Anglican Church to join us for a bowling night in which the combined turnout was 31 youth (16 St. Peters, 15 Topsail). This event was very successful with plans to do it annually.

A huge thank you to Tania Cave for working with *Crescendo* and *Encounter* throughout the year.

Youth Group Musical Ensembles

Courage Choir held rehearsals each Wednesday night from 6:30 pm to 7:30 pm and averaged eight members throughout the year (Gr. 1-6). This has been a very active year for *Courage*. They have participated in the *Crescendo* sessions, yearly youth concert, *Christmas at Broken Rock*, the Christmas pageant, the Palm Parade, and, as always, helped lead the family services. The members of *Courage* are a pleasure to work with. During the rehearsals, the participants get to learn singing techniques, harmony and sometimes use instruments such as chimes, boomwhackers, and percussion. Tania Cave has helped with this group throughout the year. There is a great bond between the group members.

Inspiration Band has had 9 members with participants helping with the services when they could. On average active members per family service is 3 and this increases during the larger services. The variety of instruments throughout the year ranged from violin, piano, drums, percussion, accordion, bass, and guitar. This group is very talented and takes pride in the band. The camaraderie between members is very prevalent. The group rehearses each Wednesday from 7:30 pm to 8:45 pm. Similarly to *Courage*, they focus on family services as well as outside performances. Such performances include *Crescendo and Encounter Sessions*, three fundraisers, the Christmas Pageant, Palm Parade, Longest Night Service, and leading the family services. Stephen Stone has continued his role as *Soundman* throughout the year and has been very helpful during setups and teardowns.

Sunday School

This has been a great season for the Sunday School with many fond memories. Some of the highlights of the year include: The Christmas Pageant, Palm Parade, a Thank You lunch prepared by the Sunday School for the "Coffee Group", as well as many great lessons throughout the year.

Genevieve Phillips has done a great job in the role of superintendent. Other leaders throughout the year include Jo-Ann Stone, Tania Cave, Heather Wilson, Erica Bungay, and Crystal Vey. The leaders have a strong rapport with the participants and the classes most always created a smile upon everyone's faces.

The Sunday School Classes have been following two curriculums. *Spark* and *Godly Play* with the majority of classes being the former. The registration saw a decrease in enrollment with 17 members versus the previous year, which had 25 members. The average amount of participants on any Sunday varies from 5-12.

Respectively submitted,

Brett Vey
Youth Program Coordinator

Sunday School Financial Report 2019

Description		
Opening Balance January 1, 2019		<u>\$2,250.78</u>
Income		
Weekly offerings (January - December 2019)		215.20
Interest earned (January - December 2019)		3.84
	Total Income	<u>\$219.04</u>
Expenses		
Guatemala Sponsor Child - Coffee Group		<u>210.00</u>
	Total Expenses	<u>\$210.00</u>
	Closing Balance at December 31, 2018	<u>\$2,259.82</u>

Youth Group Financial Report 2019

Description		
Opening Balance January 1, 2019		\$765.41
Closing Balance at December 31, 2019		\$765.41

Respectfully submitted,

Anne Allen, Sunday School Treasurer

United Church Coffee Group Report

Treasurer: Madeline Parsons
Coordinators: Mildred Coles Doreen Cave Gillian Corbett

Our purpose as a United Church Coffee Group is to unite women of the congregation for weekly fellowship and provide support to Topsail United Church where we can.

Summary of Activities:

- Supported the fundraiser for the Rumbolt Family
- Hosted a Valentine's luncheon on February 13th, providing meats, rolls, tea, coffee, and desserts while people attending brought along salads. Prizes for the event were also donated. Rev. Bruce led the music.
- Hosted the Ecumenical World Day of Prayer service in CBS followed by a "Cup of Tea".
- Hosted the Good Friday luncheon, providing fish cakes, baked beans, homemade breads, and desserts.
- Quilters in our group made 2 Easter banners for the church and also a banner for Remembrance Sunday. Materials were donated from our monies collected each week.
- Mildred Coles again made Easter Eggs and the monies raised were donated to Mission & Service and the Food Bank.
- Had an outing to Tiny's for brunch at the end of spring meetings.
- Assisted with preparing for and helping out at the Flea Markets in May and October.
- Provided a soup luncheon with rolls, desserts, and coffee and assisted with other functions throughout Harvest Festival. Member of the Coffee Group donated items for the bake sale and craft sale.
- We continue to support a foster child program in Guatemala. We supported our foster child, her family and their community including monthly donations and a Christmas Hamper. The Sunday School assisted us with a donation of one-half of the annual monthly support needed.
- As part of our responsibilities in assisting the Outreach Committee, we helped provide and serve food and refreshments throughout the year for funerals when requested.
- Donated, through the Outreach Committee, new personal care items and clothing for Emmanuel House at Christmas.
- Assisted with the provision of prizes for the Outreach Dinner which was held in December.
- Held a Christmas party for the Group.

Our members have enjoyed a busy year of work, fun, and fellowship together. Come and join us any Wednesday morning in the Church Hall.

Respectfully submitted,

Mildred Coles Doreen Cave Gillian Corbett

United Church Coffee Group Financial Report 2019

Opening Balance January 1, 2019	<u>\$1,480.83</u>
Income	
Good Friday - Fish Cake Dinner	\$1,503.25
Donation to Foster Child	210.00
Valentine's Day Luncheon	784.05
Donations to Coffee Group	<u>216.00</u>
Total Income	<u>\$2,713.30</u>
Expenses	
Foster Child Monthly Payments & Christmas (\$175.00)	595.00
Topsail United Church	1,200.00
Bank Fees	74.00
Gifts for Members (Flowers, church bulletins, etc.)	75.00
Operation Smile	240.00
Good Friday Expenses	193.04
Burry Heights	300.00
Valentine's Day Luncheon	96.00
Heather Cronhelm	<u>500.00</u>
Total Expenses	<u>\$3,273.04</u>
Closing Balance at December 31, 2019	<u>\$921.09</u>

Respectfully submitted,

Madeline Parsons

Men's Club Report

President: Bob Bennett **Vice President: Derrick Tuffin**

Secretary: Bob Osmond **Treasurer: Boyde Clarke**

SUMMARY OF ACTIVITIES 2019

- We had a successful Breakfast with the Easter Bunny. Thank you to all who came out and supported the breakfast. Thank you to the Easter Bunny and to those who helped with the face painting.
- Sent fruit baskets and gift cards to members of the Club who were sick.
- We said goodbye to Rev. Bruce in March as he began his retirement. The club presented him with an engraved Guitar Case. Thank you for Cle and Dianne for their help.
- We also said goodbye to long time member Glenn Burke who moved to Alberta to be closer to family. He celebrated his 90th birthday in July and we wish him all the best.
- We held our Annual Flipper Dinner. This event was sold out and continues to be our largest fundraiser for the year. Thank you again to all who helped in any way to make this a huge success. To those who baked pastries, peeled vegetables, set up or cleaned up. Thank you as well to our Cook Tony Rogers.
- Donation of \$3,500 to the church in June.
- Donation of \$300 to Aaron Rumbolt who travelled to Ontario for cancer treatments.
- Donation of \$300 to Burry Heights Camp to help send a child to Summer Camp.
- Supplied hot dogs and drinks and volunteered help for the year-end family service in June. Thank you to Derrick Tuffin for the drinks donated by Browning Harvey.
- We had a successful year-end closing meal with our spouses and guests in June at the Full House Chinese Buffet in Mount Pearl.
- We continue to help with the Annual Harvest Festival celebrations. Thank you to all who helped in any way to make this event such a huge success.
- Donated Bulletins to the church in memory of deceased members of the Men's Club.
- Donated \$100 toward the Annual Hymn Sing.
- Donated \$50 to the CBS Food Bank
- Donated \$100 to Stella's Circle
- Donated \$25 to Coastal Sounds Choir for a full-page ad in their concert program.
- We had the most successful Breakfast with Santa. It was the largest attendance ever. Thank you for all who came out and supported this fundraiser. A special thank you as well to Santa and those who helped with face painting.
- Our spouses and other guests attended our December meeting where we were treated to a delicious hot turkey dinner. Thank you to Tony Rogers, Allan Parsons and Sol Davis for cooking and to all who helped in any way. After the meal, we enjoyed music in the sanctuary with Corey Reynolds and Adam Squires, members of the band Baccalieu.

All men are invited to attend our dinner meetings on the first Monday of every month. I wish to extend my sincere thanks and appreciation to all members of the Men's Club who are so supportive and willing to help in any way when asked. A sincere thank you to all who help the men when asked, it is very much appreciated. Our church is so lucky to have such a dedicated group of people.

Thank you to all Church Members who come out and support our Fundraising activities, as well as those from outside. It is very much appreciated.

Respectfully submitted,

Bob Bennett



Anniversary Hymn Sing 2019

Men's Group Financial Report 2019

Opening Balance January 1, 2019		\$4,299.54
Income (Net of Expenses)		
Breakfast with Santa		\$1,555.06
Easter Breakfast		982.00
Flipper Dinner		<u>3,749.16</u>
	Total Income	<u>\$6,016.22</u>
Contributions and Donations		
TUC Annual Contribution		\$3,500.00
TUC Bulletin Donations		200.00
Sunday School		60.00
Burry Heights Camp		300.00
Aaron Rumbolt		300.00
Emmanuel house		100.00
CBS/Paradise Food Bank		<u>250.00</u>
	Total Contributions and Donations	<u>\$4,710.00</u>
Other		
Honorarium		250.00
Get Well Gifts		\$100.00
Fellowship Dinners		(20.28)
Bank Charges		153.57
Kitchen		517.41
Coastal Sounds Christmas Concert		125.00
Miscellaneous		<u>57.49</u>
	Total Other Expenses	<u>\$1532.37</u>
	Total Income less Expenses	<u>(\$226.15)</u>
	Balance as at December 31, 2018	<u>\$4,073.29</u>

Fundraising Committee Report

Co-Chairs: Bob Bennett Gillian Corbett
Secretary: Beth Cranston
Members: Brad Cole Mildred Coles Andrew Cranston Denise Jacobs

Our Fundraising activities aim to provide fellowship events for the congregation and community.

The Committee schedules all the fundraising events in the church, confirms all dates for the annual fundraisers with the committees/groups involved, and draws up the calendar of events for the year.

The committee had regular meetings in 2019 plus extra meetings for the auction. All the scheduled fundraising events were very successful in 2019. Unfortunately, the Lobster/Steak Dinner had to be cancelled again, but the committee is looking into a new format for 2020. Net amounts raised for each fundraising event are summarized below:

Good Friday (Coffee Group)	\$1,200.00
Youth Spring Concert (Brett Vey)	410.55
Men's Gospel Concert	540.00
Spring Flea Market (Outreach)	3,210.00
Harvest Festival (details below)	19,984.50
Anniversary Hymn Sing	795.00
Music Box Christmas Show	600.00
Dave Pike and Gordon Cormier Show	875.00
TOTAL	\$27,615.05

Harvest Festival

Both the Men's and Women's Groups took their usual lead in the main Harvest Festival events. The final Harvest Festival Hot Turkey Dinner at the end of all the events was well attended. Members of the committee, headed up by Brad Cole, formed the Online Auction Committee which again proved to be a great success despite having to find a new Auction Website at short notice. A summary of Harvest festival net profit is summarized in the following table:

Harvest Festival Financial Report 2019

INCOME		
Opening Concert		\$1,530.00
Breakfast		1,657.00
Sale and Lunch		2,497.00
Flea Market		3,408.00
Auction		8,345.00
Turkey Dinner		2,260.00
Donations		<u>2,770.00</u>
	Total Income	<u>\$22,467.00</u>
	Total Expenses	<u>\$2,482.50</u>
	Net Profit	<u>\$19,984.50</u>

Many thanks to all of you who have supported our church's Fundraising events in any way. Please speak to a member of the committee if you would like to be on this committee or have any Fundraising ideas for our future consideration.

Respectfully submitted,

Bob Bennett

Gillian Corbett



Finance Committee Report

(Please email valeriehowe@me.com for full financial report details or obtain a printed copy in the office)

Highlights - 2019

- Deficit of \$3,785 compared to a Budgeted Deficit of \$11,502
- Congregational giving under budget by \$10,005
- Fundraising under budget by \$2,286
- Ministry & personnel expenses were \$31,918 under budget partially offset by guest ministers expense over budget by \$4,828
- Bank account balance as at December 31, 2019 was \$61,884. GIC balance was \$101,000 (not including accrued interest). Total funds available \$162,884 (2018 = \$166,669)
- 127 families on PAR in December 2019 (2017 = 131)

Budget Submission - 2020

- Budgeted Deficit of \$38,303 before extraordinary items in relation to a new minister totaling \$7,500. A total budgeted deficit of \$45,803.
- Budgeted income from congregational giving and fundraising comparable to 2019
- Budgeted expenditures based upon known or most likely scenarios

Contribution Levels Summary

Contributions from January to December 2019	% of Contributors	# of Contributors
\$0	2.58%	7
\$1 - \$100	10.33%	28
\$101 - \$200	7.75%	21
\$201 - \$300	14.02%	38
\$301 - \$400	8.12%	22
\$401 - \$500	9.23%	25
\$501 - \$1,000	28.78%	78
\$1,001 - \$4,000	19.19%	52
Total Regular Contributors	100.00%	271

Respectfully submitted,

David Howe, Treasurer

Nominating Committee Report

The Nominating Committee for the 2020 Official Board is comprised of the following board members who are completing their term along with the minister as ex-officio member:

Doreen Cave	Brad Cole	Carol Gillingham	Claude Hender
Lloyd Hobbs	Valerie Howe	Denise Jacobs	Debbie Lynch
Lynn Mercer	Jackie Perry		
Ex-officio:	Rev. Wayne Cole		

It is recommended that Official Board members serve three consecutive years of service.

The 2019 Official Board Members completing their 1st, 2nd, and 3rd year of service and eligible/willing to stand for re-election in 2019 include:

Completed 2nd year:

Dianne Butler
Edwina Howell
Randolph Mavin
Joan Squires

Completed 1st year:

Rosalind Foley
Jan Negrijn

The following church members have agreed to stand as nominees for the 2020 Official Board:

1. Paul Burt
2. Cle Callan
3. Ina Cooze
4. Ed LeGrow
5. David Jones
6. Katrina Moores
7. Colin Perry

Nominees may be accepted up to the Annual Congregational Meeting on March 8, 2020.